

## Legal notice

Here we inform you, how we handle your note/report, which you have provided under your name or anonymously using the whistleblowing system and how we make sure, that your identity as whistleblower will be kept confidential. Please also refer to the Rules of Procedure for the Complaints Procedure pursuant to § 8 LkSG for respective notices and complaints.

## Confidential treatment

Note or reports will be received by specially appointed Members of the Voith Law Group. Notes and reports shall be made only to these employees. The appointed members of the Voith Law Group receive the facts of the issue and will possibly forward it to another internal person, e.g., the compliance officer of the respective operating unit for further investigation. In case of suspicions regarding certain issues also a transmission to a competent law enforcement authority (e.g., public prosecutor) comes into consideration. In the course of further investigations, it can be necessary, to make available notes or reports to further employees of the Voith GmbH & Co. KGaA (e.g., to the internal audit) or to employees of other Voith Group companies, e.g., if notes refer to acts which are related to such other Voith Group companies.

The further investigation of notes and reports is strictly confidential. Your name or any circumstances, which could disclose your identity as whistleblower, will not be disclosed to the accused person or to the public; however, disclosure may be necessary, e.g., because of mandatory law.

You will not suffer any disadvantages in case of a prudent use of the whistleblowing system. In case of abuse, e.g. in case of a willful reporting of wrong facts in order to discredit a person, we reserve the right to take measures against the whistleblower.

## Information of the accused person

In certain cases, we are obliged to inform the accused person about the fact that we received a note or a report about such person, as soon as such information of the person does not jeopardize the further investigation itself. Your identity as whistleblower will be – to the extent legally permitted – not disclosed and we will make sure, that no other information will be disclosed, which allows any conclusions regarding your identity.

## **Duration of saving data**

We will save the received data, if this is necessary for further investigations or as long as we are forced to save the data pursuant to mandatory law. Subsequently we will delete the note or the report two months after the termination of the investigation or will anonymize it, which means that the reference to your identity as whistleblower is definitely and irreversibly extinguished.