

Annexure- Aa

MCS Share Transfer Agent Limited
179-180, 3rd Floor, DSIDC Shed
Okhla Industrial Area, Phase 1
New Delhi - 110020
Registrar and Transfer Agent ID

DEMATERIALISATION CONVERSION REQUEST FORM

Date: _____

I / We request you to provide following service and dematerialize the securities in to my /our account as per the details given below:

Name of Company :

Service Request	Tick the relevant
Issue of duplicate security certificate	
Claim from unclaimed suspense account	
Renewal / Exchange of securities certificate	
Endorsement	
Sub-division/Splitting of security certificates	
Consolidation of security certificates/folios	
Transmission	
Transposition	
Any other services(Please specify)	

DPID												
Client ID												
Sole/First Holder Name												
Second Holder Name												
Third Holder Name												
Type of Security	Equity/Others(please specify)											
Quantity to be dematerialized (in figures) (in words)												
Face Value												
ISIN (To be filled up by the Issuer / R&T Agent)	I	N										

Details of Securities:

Folio No	Certificate Nos.		Distinctive Nos.		Quantity
	From	To	From	To	

Declaration

I / We hereby declare that I /We are the registered owner/claimant of the above-mentioned securities. The original certificates are hereby surrendered by me/us for dematerialization. I/We also hereby declare that the securities surrendered by me/us for dematerialization are free from any lien or charge or encumbrance and represents the bonafide securities of the company to the best of my/our knowledge and belief.

Holder(s)	Signature(s)
Sole/First Holder	
Second Holder	
Third Holder	

Participant Authorization

We have verified and certify that the holders of the beneficiary account with us are held in the same name(s) with the above conversion request for dematerialization

Name of the Executive:

Signature:

Participant's Stamp & Date

Acknowledgement

Serial No.(pre-printed)

We hereby acknowledge the receipt of service request for _____ shares/units/bonds/
debentures of _____

for conversion in to dematerialization by Mr/ Ms/ M/s _____
_____ having DPID _____ and Client ID _____.

Date:

Issuer/R&T Agent Stamp &Signature