

Dematerialisation Request Form

- ☐ Normal Dematerialization ☐ Transmission-cum-Dematerialization
☐ Transposition-cum-Dematerialization

Registrar Transfer Agent Name / Address
(To be filled up by the Depository Participant)

DRN		Date	D	D	M	M	Y	Y	Y	Y
DRF No.		Date	D	D	M	M	Y	Y	Y	Y

(To be filled by the BO. Please fill all the details in **BLOCK LETTERS** in English. Fill up a separate DRF for Free securities and Locked – in securities. In case of locked- in securities fill up a separate DRF for different lock-in reason / lock-in expiry dates.)

I / We request you to dematerialise the enclosed security certificate(s) registered in my / our name into my / our demat account.

DPID								Client ID							
Name of First Holder															
Name of Second Holder															
Name of Third Holder															
Name of the Company															
ISIN	I	N													
Quantity to be Dematerialized	(In Figures)														
	(In Words)														
Number Of Certificates (in words)															
Nature of Securities		☐ Free Securities ☐ Lock-in Securities													
Lock-in reason															
Lock in Expiry Date		D	D	M	M	Y	Y	Y	Y						

Details of Securities:									
Type of Security	☐ Equity ☐ Debentures ☐ Bonds ☐ Units ☐ Other(Specify)								
Face Value of Securities									
	From	To	From	To	From	To			
Folio No.									
Certificate Numbers									
Distinctive Numbers									
Quantity									
Investor service request									
Duplicate securities Certificates ☐	Transmission ☐		Transposition, ☐		Unclaimed suspense account ☐		Corporate Actions ☐		

Attach anannexure (duly signed by account holder(s))in the above format if the space is not sufficient.

The original certificates / documents are hereby surrendered by me / us for dematerialisation and the same are free from any lien or charge or encumbrance and represent the bonafide securities of the Issuer Company to the best of my / our knowledge and belief.

	First/Sole Holder	Second Holder	Third Holder
Name			
Signature with DP			
Signature with RTA			

Participant Authorization (From DP to RTA)

We have received the above-mentioned securities bearing ISIN _____ for Dematerialization. The Application form is verified with the Certificates / Documents surrendered for dematerialization and we certify that the application form is in accordance with the details mentioned in the enclosed certificates / documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the same name(s) and order of name(s).

Depository Participant Seal and Signature

===== (Please tear here) =====

Acknowledgement Receipt

DRF No.											Date	D	D	M	M	Y	Y	Y	Y
DPID											Client ID								
First/ Sole Holder Name																			
Second Joint Holder Name																			
Third Joint Holder Name																			
Name of the Company																			
Type of Security	☐ Equity ☐ Debentures ☐ Bonds ☐ Units ☐ Other (Specify)																		
ISIN																			
No. of Securities(in figures)																			
No. of Securities(in words)																			
No. of Certificates(in figures)																			
No. of Certificates(in words)																			

We here by acknowledge the receipt of certificates / documents, in respect of the above securities for dematerialization subject to verification.

Depository Participant Seal and Signature

Instructions:

1. In case of transmission-cum- demat , a notarized copy of death certificate of the deceased holder, copy of the Order of the Court, etc. to be attached with DRF.
2. In case of transposition-cum-demat ,a duly executed Transposition Request Form to be attached with the DRF.